Formatting guide

All authors are recommended to read this guide in full if they have not submitted an article to *Passer* previously.In this section we provide instructions in detail for manuscript preparation, formatting and writing style for publishing in *Passer*.

- Articles must have an abstract, consists of up to 300 words, (without references), contains a paragraph of basic-level introduction to the field; a brief background and its rationale; the main conclusions; and finally, putting the main findings (3-4 sentences).
- Articles must be up to 3,000 words of text (excluding abstract, conclusions, references and display legends), beginning with up to 500 words of referenced background (Introduction), followed by the materials and methods. After that results (findings). Then, two short paragraphs of discussion, ending with conclusion which should include recommendations as well.
- The text can be containing up to 10 short subheadings in total.
- Articles can have up to 6 display items (figures or tables) in total.
- *Passer* allows up to 60 references in articles.

Format of Articles

Articles must be written in English ([Oxford English Dictionary](Oxford%20English%20Dictionary)) double-spaced

Articles must be organized As follows:

- Title
- Text
- References
- Supplementary Information (if any)
- Acknowledgements
- Author contributions
- Author information
- Tables
- Figure legends

Passer asks authors to combine the text and figures together in a single Microsoft Word file (up to 30 MB).

Titles

Titles must not exceed two lines of 90 characters (including spaces) without including numbers, abbreviations, acronyms, or punctuation.

Text

- *Passer* prefers **Microsoft Word** formatting for the text, Times New Roman 12-point, and double space line. Please remove any tags.
- You should avoid detailed explanation of methods which already published
- You should divide the Methods section by short bold headings which refer to methods which were used; also you should dedicate a specific subsection for statistics.
- You should not put figures or tables in The Methods section
- The text in Passer Article must include the following sepperate main headings:

    - Abstract
    - Keywords
    - Introduction
    - Material and Methods
    - Results and Discussion
    - conclusion

References

- Reference number in the text must be subscribed.
- You must remove the links of EndNote code prior to saving your manuscript file.
- *Passer* allows you to use up to 60 references.
- Reference list should include all authors name.
- The references should be written subsequently as follows
    - First list Authors surname, then a coma followed by initials of the first and meddle names.
    - After that the title of the articles (not italic), the first letter of the word should be capitalised (books title should be Italic, publisher and the city of the publication should be written after that). Then,   put a full stop.
    - Write the journal (in italic) name followed by the volume numbers (in bold), after that, page number then a coma.

- o Also, you may write digital object identifiers (DOIs) for the articles.
- o And the publication year (between two brackets).

Look at the following example:

Sutterwala, F. S., Noel, G. J., Clynes, R. & Mosser, D. M. Selective suppression of interleukin-12 induction after macrophage receptor ligation. *J Exp Med* **185**, 1977–1985, doi:10.1084/jem.185.11.1977 (1997).

Supplementary Information

- Supplementary Information (SI) is peer-reviewed related material which publish at online-only which
- is a vital background to the paper (large data sets, methods, Excel files, calculations) used to give a justification to the paper
- It should be linked to the online version of the article at www.passer.garmian.edu.krd

Acknowledgements

It should be concise and brief. Also, it can include contribution numbers of the grants. Please avoid inessential words.

Author Contributions

You should state author contributions in a small paragraph, authors must specify their contribution of the work.

Author Information

Authors should state their competing interest statement. Also, the corresponding author should be addressed and referred to by one e-mail address.

Tables

- Tables must be as small as possible, simple on a separate page (portrait page orientation, not landscape).
- Also tables should have a short title in bold text.
- The mentioned abbreviations and symbols must be defined below.

- And a brief description of the content should be addressed in a double space line text.
- Figures must be JPEGs with a high quality (resolutions of at least 300 dpi for colour and 600 dpi for greyscale) and as small as possible.
- They should give the reader better understanding.
- Do not incorporate your figures with text.
- You should place figures after tables.
- Figure legend should start with a brief title in bold, then a short description of each panel.
- All symbols and error bars must be defined.
- You should use scale bars instead of magnification power.

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Third party rights

You should get right from the publisher to use any display items(figures, images and table) published previously.

Submission

All authors must agree to all of *Passer*'s publication policy before submission.